

# PBHMD REGULAR MEETING MINUTES

**DATE:** March 21st, 2024

**TIME:** 5:00 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

## **ATTENDANCE:**

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X David Lisle - Secretary
- X Russell Lawrence - Treasurer
- X Franklin Coleman - Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

## **1. ADMINISTRATIVE MATTERS**

### **1.1. Pledge of Allegiance**

*Director Bonilla led the Pledge of Allegiance at 5:00 pm*

### **1.2. Present Disclosures of Potential Conflicts of Interest.**

*No Conflicts*

### **1.3. Approve Agenda.**

*Motion to Approve Agenda by Director Bonilla, seconded by Director Raetz, unanimously carried*

### **1.4. Public Comments.**

*No public comments*

## **2. ENGINEERING MATTERS**

### **2.1. Pump House 6 Funding**

## **3. FINANCIAL MATTERS**

### **3.1. Discuss and Review Monthly Financials**

### **3.2. Monthly Balance Sheet Report**

#### 4. STAFF REPORTS

- 4.1. Review Manager's and Operational Reports
  - 4.1.1. Operator in Responsible Charge Report
  - 4.1.2. Multi-Year Pumping History Report
  - 4.1.3. District Manager Report

#### 5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Approve Minutes from previous Regular Board Meeting on January 4<sup>th</sup>, 2023.
- 5.1.2. Approve/ratify the payment of claims for the period between January 4<sup>th</sup>, 2023, ending February 15<sup>th</sup>, 2024.

*Motion to Approve Consent Agenda made by Director Bonilla, Seconded by Director Raetz, unanimously carried*

#### 5.2. ACTION ITEMS

5.2.1. Approve and Ratify Filing 14 Easement with the Falcon Area Water and Wastewater Authority (FAWWA) which includes \$10,000 Payment

*Motion to approve Filing 14 Easement with the Falcon Area Water and Wastewater Authority (FAWWA) which includes \$10,000 payment and stub-out made by Director Bonilla, Seconded by Director Raetz, unanimously carried*

#### 6. LEGAL MATTERS

*None*

#### 7. SUBDISTRICT A MATTERS

*None*

#### 8. EXECUTIVE SESSION

*None*


#### 9. ADJOURNMENT

*6:27 pm - Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Raetz, unanimously carried*

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR APRIL 18<sup>th</sup>, 2024, at 5:00pm

Respectfully submitted,

By   
David Lisle  
Secretary

  
Rebecca Bonilla  
President

  
Melissa Raetz  
Vice President

  
Russell Lawrence  
Treasurer

  
Franklin Coleman  
Assistant Secretary

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