

PBHMD REGULAR MEETING MINUTES

DATE: January 15th, 2026

TIME: 5:00 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X David Lisle - President
- X Melissa Raetz - Vice President
- X Franklin Coleman - Secretary
- X Russell Lawrence - Treasurer
- X Nicole Noffsinger – Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Verify that we have a Quorum / Call Meeting to Order

Director Lisle noted that we had a quorum and called the meeting to order at 5:00 p.m.

1.2. Pledge of Allegiance

Director Lisle led the Pledge of Allegiance at 5:01 pm

1.3. Present Disclosures of Potential Conflicts of Interest

1.4. Approve Agenda

Motion to approve agenda made by Director Lisle, seconded by Director Raetz, unanimously carried

1.5. Public Comments

Residents living on Country Manor discussed their financial hardships and asked the Board for a solution to pay off their large bill from a previous water leak

- The Board agreed to discuss this and reach out to the residents with their answer

2. ENGINEERING MATTERS

2.1. Pump House 6

2.2. Equipment Storage Facility

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials

3.2. Monthly Balance Sheet Report

4. STAFF REPORTS

- 4.1. Review Manager's and Operational Reports
 - 4.1.1. Operator in Responsible Charge Report
 - 4.1.2. Field Supervisor Report
 - 4.1.3. District Manager Report

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Approve Minutes from previous Regular Board Meeting on December 11th, 2025.
- 5.1.2. Approve/ratify the payment of claims for the period between December 11th, 2025 ending January 15th, 2026.

Motion to Approve Consent Agenda made by Director Lisle, Seconded by Director Raetz, unanimously carried

5.2. ACTION ITEMS

- 5.2.1. Review and Approve Resolution No. 2026-01-01 2025 Budget Amendment

6:52 – Motion to open discussion made by Director Raetz, seconded by Director Lawrence, unanimously carried

6:53 – Motion to close discussion made by Director Raetz, seconded by Director Lawrence, unanimously carried

Motion to approve Resolution No. 2026-01-01 2025 Budget Amendment made by Director Raetz, seconded by Director Lawrence, unanimously carried

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION

8.1. "I move that the Board enter into an executive session pursuant to Section 24-6-402(4)(e), C.R.S., for purposes of discussing matters that may be subject to negotiation related to the customer payment plan request."

6:56 p.m. – Motion to enter executive session made by Director Raetz, seconded by Director Noffsinger, unanimously carried

7:17 p.m. – Motion to exit executive session made by Director Raetz, seconded by Director Noffsinger, unanimously carried

Motion to approve extended payment plan as discussed in executive session made by Director Coleman, seconded by Director Raetz, unanimously carried

8.2. "I move that the Board enter into an executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purposes of receiving legal advice from the district's legal counsel regarding prior employee."

7:22 p.m. – Motion to enter executive session made by Director Raetz, seconded by Director Lawrence, unanimously carried

8:16 p.m. – Motion to exit executive session made by Director Raetz, seconded by Director Lisle, unanimously carried

Motion to authorize legal to proceed as discussed in executive session made by Director Raetz, seconded by Director Lawrence, unanimously carried

9. ADJOURNMENT

8:17 p.m. - Motion to Close Regular Meeting by Director Lisle, Seconded by Director Raetz, unanimously carried


THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR FEBRUARY 19th, 2026 at 5:00pm

Respectfully submitted,

By 
David Lisle
President


Melissa Raetz
Vice President


Russell Lawrence
Treasurer


Franklin Coleman
Secretary


Nicole Noffsinger
Assistant Secretary

