

PBHMD REGULAR MEETING MINUTES

DATE: October 20, 2022

TIME: 5:30 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X Christopher Olney - Secretary
- X Russell Lawrence - Treasurer
- X David Lisle - Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

Director Raetz led the Pledge of Allegiance at 5:30pm

1.2. Present Disclosures of Potential Conflicts of Interest.

No conflicts were noted

1.3. Approve Agenda.

Motion to Approve by Director Raetz, Seconded by Director Lisle, unanimously carried

1.4. Public Comments.

None

2. ENGINEERING MATTERS

2.1. Discuss New Engineering Firm (Kimley Horn)

2.2. Discuss and Review RG & Associates Engineering Report

3. FINANCIAL MATTERS

- 3.1. Discuss the Retirement of Fund 10
- 3.2. Discuss and Review Monthly Financials

4. STAFF REPORTS

- 4.1. Manager's Report
 - 4.1.1. 2022 Budget Priorities
 - 4.1.2. Aged Receivables – Condensed
 - 4.1.3. Past Due Accounts
 - 4.1.4. Leaks from Prior Month
 - 4.1.5. Monthly Loan Balance Sheet Report
 - 4.1.6. Monthly Maintenance Report
- 4.2. Operations Reports
 - 4.2.1. Wells Status Report.
 - 4.2.2. Multi-Year Pumping History Report
 - 4.2.3. Well Distribution Report
 - 4.2.4. Sewage Flow Data Report
 - 4.2.5. Well Rehabilitation & Replacement Schedule

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the regular Agenda.

- 5.1.1. Accept Project Items
- 5.1.2. Approve Minutes of the September 22, 2022 Regular Meeting
- 5.1.3. Approve Minutes of the October 13, 2022 Special Meeting
- 5.1.4. Approve/ratify the payment of claims for the period from September 22, 2022 ending October 20, 2022

*Motion to Approve Minutes and Payment of Claims by Director Lawrence,
Seconded by Director Raetz, unanimously carried*

5.2. ACTION ITEMS

- 5.2.1. Review and decide if a PFAS retainer is appropriate for the District.
- 5.2.2. Review and Prioritize Capital Additions for 2022 budget, 2023 budget, and 2024 budget years or to Remove.

*Motion to Purchase a New Server and Request “Best and Final” Price for
Utility Trailer, Ventrac, and 12’ Mower Equipment to be Purchased in
2022 by Director Olney, Seconded by Director Lisle, unanimously carried*

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.)

None

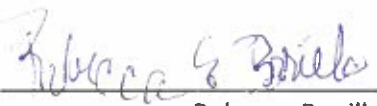
8. ADJOURNMENT

7:56pm - Motion to Close Regular Meeting by Director Raetz, Seconded by Director Bonilla, unanimously carried


THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR NOVEMBER 10, 2022

Respectfully submitted,

By 
Christopher Olney
Secretary


Rebecca Bonilla
President


Melissa Raetz
Vice President


Russell Lawrence
Treasurer


David Lisle
Assistant Secretary



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