

**NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>Board of Directors:</u></b>	<b><u>Office:</u></b>	<b><u>Term/Expires:</u></b>
Rebecca Bonilla	President	2022/May 2022
Russell Lawrence	Treasurer	2022/May 2022
Chad Atherton	Secretary	2022/May 2022
Vacant	Vice President	2020/May 2020
Melissa Raetz	Assistant Secretary	2020/May 2020

<b>DATE:</b>	February 20, 2020
<b>TIME:</b>	7:00 p.m.
<b>PLACE:</b>	Paint Brush Hills Metropolitan District Administration & Maintenance Building 9985 Towner Avenue Falcon, Colorado 80831

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

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1.2. Present Disclosures of Potential Conflicts of Interest.

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1.3. Approve Agenda.

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1.4. Public Comments. (For items, not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).

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1.5. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the regular Agenda.

1.5.1. Acknowledge Manager’s Report.

1.5.2. Acknowledge Water Usage Report (enclosure).

1.5.3. Acknowledge Operations Reports (enclosures).

1.5.3.1. Wells Status Report.

1.5.3.2. Multi-Year Pumping History Report.

1.5.3.3. Well Data Report.

1.5.3.4. Sewage Flow Data Report.

1.6. ACTION ITEMS/PRIOR BOARD MEETING MINUTES/PAYMENT OF CLAIMS.

- 1.6.1. Accept Action Items (to be distributed).
- 1.6.2. Approve Minutes of the January 16, 2020 Regular Meeting. (enclosure).
- 1.6.3. Approve/ratify the payment of claims for the period from January 17, 2020 ending February 20, 2020 as follows (enclosure):

Source Fund	Amount*
General Fund	\$17,312.06
Conservation Trust Fund	\$
Enterprise Fund	\$152,740.65
Subdistrict A	\$542.75
<b>Total</b>	<b>\$170,595.46</b>

- 1.6.4. Ratify Second Addendum to Independent Contractor Agreement between Arvada Pump Company and the District for Pump Repair Services. (enclosure)
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- 1.6.5. Ratify Third Addendum to Independent Contractor Agreement between Browns Hills Engineering & Controls, LLC and the District for Pump Station No.2. (enclosure)
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- 1.6.6. Ratify Fourth Addendum to Independent Contractor Agreement between Sturgeon Electric Company, Inc. and the District for Electrician Services. (enclosure)
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- 1.6.7. Discuss and Consider Sidewalk Concerns /or A Budget for the Community Safety Fair. (Requested by Tim And Priscilla Neus)
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- 1.6.8. Ratify Fifth Addendum to Independent Contractor Agreement between Clarey Construction and the District for Excavation Services.
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2. ENGINEERING MATTERS

- 2.1. Discuss Engineer's Report. (enclosure).

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2.2. Status Update on Water Lease.

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3. FINANCIAL MATTERS

3.1. Review 2020 Budget Priorities. (to be distributed).

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3.2. Discuss and consider 2019 Budget Priorities. (to be distributed).

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3.3. Discuss and consider acceptance of Budget-Actuals Reports for the period ending January 31, 2019. (to be distributed).

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3.4. Discuss and consider acceptance of unaudited financial statements for the period ending December 31, 2019. (to be distributed)

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3.5. Discuss and consider purchase of two Gators for the District's work sites.

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3.6. Discuss and Consider Payoff for the 2018 Ford Escape (\$8,000.00) and 2018 Ford F250 Truck (\$11,000.00) schedule for March 1, 2020.

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3.7. Discuss TPS Funds to change to District Infrastructural Improvements.

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4. LEGAL MATTERS

4.1. Discuss Status of the May 5, 2020 Election.

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4.2. Update on Conservation Trust Fund Submission.

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4.3. Discuss and consider correspondence from Woodmen Hills Metropolitan District concerning the Notice of Rate Increase for the Wastewater Treatment and matters related to the Intergovernmental Agreement dated June 3, 2011 between Woodmen Hills Metropolitan District and the District. (enclosure)

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5. SUBDISTRICT A MATTERS

5.1. Discuss Bond Proposal from D.A. Davidson & Co. and Stifel Nicolaus & Company.

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6. EMPLOYMENT MATTERS

6.1. Employee Handbook Chapter No. 2.

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6.2. 2020 Personnel Evaluations.

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6.3. Discuss and Consider Authorizing the approval of Robert Guevara bank signature card.

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6.4. Discuss and Consider Authorizing the Issuance of Robert Guevara Credit Card Approval.

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6.5. Discuss Employees 40 Hours of Sick Leave

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7. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.), if needed.

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8. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED ON MARCH 19, 2020.**