

NOTICE OF SPECIAL MEETING AND AGENDA

| <u>Board of Directors:</u> | <u>Office:</u> | <u>Term/Expires:</u> |
|-----------------------------------|-----------------------|-----------------------------|
| Rebecca Bonilla | President | 2022/May 2022 |
| Melissa Raetz | Vice President | 2022/May 2022 |
| Christopher Olney | Secretary | 2023/May 2023 |
| Russell Lawrence | Treasurer | 2022/May 2022 |
| David Lisle | Assistant Secretary | 2023/May 2023 |

| | |
|---------------|--|
| DATE: | December 9, 2021 |
| TIME: | 5:30 p.m. |
| PLACE: | Paint Brush Hills Metropolitan District Administration & Maintenance Building 9985 Towner Avenue Falcon, Colorado 80831 |

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

1.2. Present Disclosures of Potential Conflicts of Interest.

1.3. Approve Agenda.

1.4. Public Comments. (For items, not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).

2. ENGINEERING MATTERS

2.1. Discuss Engineer's Report (enclosure).

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials (enclosure).

Summary of Last Month's Financials

| Source Fund | Revenue | Expenses | Totals |
|----------------------------------|---------------------|---------------------|----------------------|
| General Fund (01) | \$7,181.00 | \$44,965.00 | \$(37,784.00) |
| Enterprise Fund (04) | \$104,200.00 | \$98,743.00 | \$5,456.81 |
| CTF (05) | \$2.00 | \$0.00 | \$2.00 |
| Subdistrict A Operations (10) | \$0.00 | \$0.00 | \$0.00 |
| Subdistrict A Debt Services (11) | \$4.00 | \$0.00 | \$4.00 |
| Grand Total | \$111,387.00 | \$143,708.00 | \$(32,321.19) |

3.2. Conduct Public Hearing on Proposed Paint Brush Hills Metropolitan District 2021 Budget and consider adoption of Resolution No. 2021-12-01 Adopting Budget, Imposing Mill Levy and Appropriating Funds (enclosure).

3.3. Conduct Public Hearing on Proposed Paint Brush Hills Metropolitan District Subdistrict A 2022 Budget and consider adoption of Resolution No. 2021-12-02 Adopting Budget, Imposing Mill Levy and Appropriating Funds (enclosure).

3.4. Discuss and Approve 2022 Budget priorities

4. CONSENT AGENDA & ACTION ITEMS

4.1. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the regular Agenda.

4.1.1. Acknowledge Manager's Report (enclosure).

4.1.1.1. 2021 Budget Priorities.

4.1.1.2. Aged Receivables – Condensed.

4.1.1.3. Leaks from Prior Month.

4.1.1.4. Monthly Maintenance Report.

4.1.1.5. Monthly Balance Sheet Report (handout).

4.1.2. Acknowledge Operations Reports (enclosures).

4.1.2.1. Wells Status Report.

4.1.2.2. Multi-Year Pumping History Report.

4.1.2.3. Well Distribution Report.

4.1.2.4. Sewage Flow Data Report.

4.2. ACTION ITEMS/PRIOR BOARD MEETING MINUTES/PAYMENT OF CLAIMS.

- 4.2.1. Accept Action Items (enclosure).
- 4.2.2. Approve Minutes of the November 18, 2021 Regular Meeting. (enclosure).
- 4.2.3. Approve/ratify the payment of claims for the period from November 19, 2021 ending December 9, 2021 as follows (enclosure):

| Source Fund | Amount* |
|-------------------------|--------------------|
| General Fund | \$73,105.75 |
| Enterprise Fund | \$13,475.80 |
| Subdistrict A | \$0.00 |
| Conservation Trust Fund | \$0.00 |
| Total | \$86,581.55 |

- 4.2.4. Review and approve water district attorney contract and retainer
- 4.2.5. Prioritize budget items for 2022

5. LEGAL MATTERS

- 5.1. Discuss and approve Election Resolution, assign designated election official

6. SUBDISTRICT A MATTERS

7. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.), if needed.

- 7.1. Personnel
- 7.2. Discuss under drain plan
- 7.3. Discussion with legal counsel regarding Woodmen Hills Rate issues pursuant to C.R.S. § 24-6-402(4)(b).

8. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED ON JANUARY 20, 2021.