

PBHMD REGULAR MEETING MINUTES

DATE: February 16, 2023

TIME: 3:00 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X Christopher Olney - Secretary
- X Russell Lawrence - Treasurer
- X David Lisle - Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

Director Raetz led the Pledge of Allegiance at 3:00pm

1.2. Present Disclosures of Potential Conflicts of Interest.

No conflicts were noted

1.3. Approve Agenda.

Motion to Approve by Director Olney, Seconded by Director Raetz, unanimously carried

1.4. Public Comments.

None

2. ENGINEERING MATTERS

2.1. Review Engineering Projects

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials

4. STAFF REPORTS

4.1. Review Manager's and Operational Reports

- 4.1.1. 2023 Budget Priorities
- 4.1.2. Aged Receivables – Condensed
- 4.1.3. Past Due Accounts
- 4.1.4. Leaks from Prior Month
- 4.1.5. Monthly Locate Report
- 4.1.6. Monthly Maintenance Report
- 4.1.7. Monthly Loan Balance Sheet Report
- 4.1.8. Wells Status Report.
- 4.1.9. Multi-Year Pumping History Report
- 4.1.10. Well Distribution Report
- 4.1.11. Sewage Flow Data Report
- 4.1.12. Well Rehabilitation & Replacement Schedule

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA – Routine items to be approved and/or ratified by one motion. If separate discussion is requested; the item will be moved to the regular Action Items.

- 5.1.1. Accept Project Items
- 5.1.2. Approve Minutes from previous Regular Board Meeting on December 8th, 2022, and Special Board Meeting on January 19th, 2023.
- 5.1.3. Approve/ratify the payment of claims for the period between January 19th, 2022, ending February 16th, 2023.

Motion to Approve Motion to Approve Consent Agenda made by Director Raetz, Seconded by Director Lisle, unanimously carried

5.2. ACTION ITEMS

- 5.2.1. Review and Approve Tuition Assistance policy

Motion to Approve Presented Policy Draft but Removing Mileage Reimbursement by Director Olney, Seconded by Director Lisle, unanimously carried

- 5.2.2 Discuss “Availability of Service Fee”

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.)

8.1. "I move that the Board enter into an executive session pursuant to Section 24-6-402(4)(b), C.R.S., for the purposes of receiving legal advice from the district's legal counsel on specific legal questions regarding the Woodmen Hills rate issues."

4:03pm - Motion to Enter Executive Session by Director Raetz, Seconded by Director Olney, unanimously carried

4:26pm - Motion to Exit Executive Session by Director Raetz, Seconded by Director Lisle, unanimously carried

8.2. "I move that the Board enter into an executive session pursuant to Section 24-6-402(4)(f) C.R.S., for the purposes of receiving legal advice from the district's legal counsel on specific legal questions regarding the District Manager Annual Review."

4:27pm - Motion to Enter Executive Session by Director Raetz, Seconded by Director Olney, unanimously carried


4:54pm - Motion to Exit Executive Session by Director Raetz, Seconded by Director Olney, unanimously carried

8. ADJOURNMENT

4:59pm - Motion to Close Regular Meeting by Director Lawrence, Seconded by Director Raetz, unanimously carried

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR MARCH 16, 2023, at 3:00pm

Respectfully submitted,

By 
Christopher Olney

Secretary



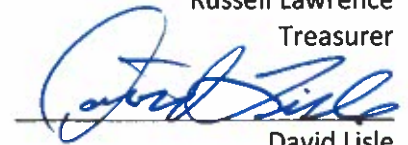
Rebecca Bonilla
President



Melissa Raetz
Vice President



Russell Lawrence
Treasurer



David Lisle
Assistant Secretary

CERTIFICATION OF EXECUTIVE SESSION

On February 16, 2023, it was duly moved and seconded that the Paint Brush Hills Metropolitan District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(b), C.R.S., for the purposes of receiving legal advice from the District's legal counsel on specific legal questions regarding the Woodmen Hills rate issues, such advice constituting privileged attorney-client communications in the opinion of the undersigned. The motion carried unanimously and the Board entered into an executive session from 4:03 p.m. until 4:26 p.m.

CERTIFICATION BY REGISTERED ATTORNEY

I, Johnathon Intolubbe-Chmil, Reg. No. 48768, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors as noted above and that all such communications during the executive session were privileged under applicable Colorado law and Supreme Court rules.



Johnathon Intolubbe-Chmil

