

# PBHMD REGULAR MEETING MINUTES

**DATE:** September 23, 2021

**TIME:** 5:30 p.m.

**PLACE:**

Paint Brush Hills Metropolitan District  
Administration & Maintenance Building  
9985 Towner Avenue  
Falcon, Colorado 80831

**ATTENDANCE:**

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X Christopher Olney - Secretary
- X Russell Lawrence - Treasurer
- X David Lisle - Assistant Secretary
- X Robert Guevara – District Manager

## 1. ADMINISTRATIVE MATTERS

### 1.1. Pledge of Allegiance

*Director Bonilla led the Pledge of Allegiance at 5:31pm*

### 1.2. Present Disclosures of Potential Conflicts of Interest.

*No conflicts were noted*

### 1.3. Approve Agenda.

*Motion to Approve by Director Bonilla, Seconded by Director Lisle, unanimously carried*

### 1.4. Public Comments.

*None*

## 2. ENGINEERING MATTERS

### 2.1. Discuss and Review Engineer's Report

## 3. FINANCIAL MATTERS

### 3.1. Discuss and Review Monthly Financials

#### 4. CONSENT AGENDA & ACTION ITEMS

4.1. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the regular Agenda.

- 4.1.1. Acknowledge Manager's Report
  - 4.1.1.1. 2021 Budget Priorities
  - 4.1.1.2. Aged Receivables – Condensed
  - 4.1.1.3. Leaks from Prior Month
  - 4.1.1.4. Monthly Maintenance Report
  - 4.1.1.5. Monthly Loan Balance Sheet Report
- 4.1.2. Acknowledge Operations Reports
  - 4.1.2.1. Wells Status Report.
  - 4.1.2.2. Multi-Year Pumping History Report
  - 4.1.2.3. Well Data Report
  - 4.1.2.4. Sewage Flow Data Report

#### 4.2. ACTION ITEMS/PRIOR BOARD MEETING MINUTES/PAYMENT OF CLAIMS.

- 4.2.1. Accept Action Items
- 4.2.2. Approve Minutes of the August 19, 2021 Regular Meeting  
*Motion to Approve by Director Olney, Seconded by Director Lisle, unanimously carried*
- 4.2.3. Approve Minutes of the September 16, 2021 Special Meeting  
*Motion to Approve by Director Olney, Seconded by Director Lisle, unanimously carried*
- 4.2.4. Approve/ratify the payment of claims for the period from August 20, 2021 ending September 22, 2021  
*Motion to Approve by Director Bonilla, Seconded by Director Lisle, unanimously carried*
- 4.2.5. Discuss and Commit to 2021 Budget Audit Provider  
*Motion to Approve by Director Olney, Seconded by Director Lisle, unanimously carried*

#### 5. LEGAL MATTERS

*None*

#### 6. SUBDISTRICT A MATTERS

*None*

7. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.)

7.1. Discussion with Legal Counsel Regarding Woodmen Hills Rate Issues Pursuant to C.R.S. §24-6-402(4)(b)

*Motion to Enter Executive Session at 6:43pm by Director Bonilla, Seconded by Director Raetz, unanimously carried*

*Motion to Exit Executive Session at 6:50pm by Director Bonilla, Seconded by Director Raetz, unanimously carried*

8. ADJOURNMENT

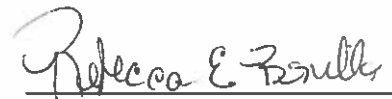
*6:51pm - Motion to Close Regular Meeting by Director Bonilla, Seconded by Director Raetz, unanimously carried*

THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR OCTOBER 21, 2021


Respectfully submitted,

By

  
\_\_\_\_\_  
Christopher Olney  
Secretary

  
\_\_\_\_\_  
Rebecca Bonilla  
President

  
\_\_\_\_\_  
Melissa Raetz  
Vice President

  
\_\_\_\_\_  
Russell Lawrence  
Treasurer

  
\_\_\_\_\_  
David Lisle  
Assistant Secretary

