

PBHMD REGULAR MEETING MINUTES

DATE: September 22, 2022

TIME: 5:30 p.m.

PLACE:

Paint Brush Hills Metropolitan District
Administration & Maintenance Building
9985 Towner Avenue
Falcon, Colorado 80831

ATTENDANCE:

- X Rebecca Bonilla - President
- X Melissa Raetz - Vice President
- X Christopher Olney - Secretary
- X Russell Lawrence - Treasurer
- X David Lisle - Assistant Secretary
- X Robert Guevara – District Manager
- X John Chmil – Legal Counsel

1. ADMINISTRATIVE MATTERS

1.1. Pledge of Allegiance

Director Raetz led the Pledge of Allegiance at 5:30pm

1.2. Present Disclosures of Potential Conflicts of Interest.

No conflicts were noted

1.3. Approve Agenda.

Motion to Approve by Director Olney, Seconded by Director Lisle, unanimously carried

1.4. Public Comments.

None

2. ENGINEERING MATTERS

2.1. Discuss and Review Engineer's Report

3. FINANCIAL MATTERS

3.1. Discuss and Review Monthly Financials

4. STAFF REPORTS

4.1. Manager's Report

- 4.1.1. 2022 Budget Priorities
- 4.1.1. Aged Receivables – Condensed
- 4.1.1. Leaks from Prior Month
- 4.1.1. Monthly Maintenance Report
- 4.1.1. Monthly Loan Balance Sheet Report

4.2. Operations Reports

- 4.2.1. Wells Status Report.
- 4.2.2. Multi-Year Pumping History Report
- 4.2.3. Well Distribution Report
- 4.2.4. Sewage Flow Data Report
- 4.2.5. Well Rehabilitation & Replacement Schedule

5. CONSENT AGENDA & ACTION ITEMS

5.1. CONSENT AGENDA - These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the regular Agenda.

- 5.1.1. Accept Project Items
- 5.1.2. Approve Minutes of the August 18, 2022 Regular Meeting
- 5.1.3. Approve/ratify the payment of claims for the period from August 18, 2022 ending September 22, 2022

*Motion to Approve Minutes and Payment of Claims by Director Olney,
Seconded by Director Lisle, unanimously carried*

5.2. ACTION ITEMS

- 5.2.1. Discuss and review the 2022 budget meeting schedule
 - 5.2.1.1. Treasurer's review of draft budget October 5, 2022
 - 5.2.1.2. Working Session October 13, 2022
 - 5.2.1.3. Draft Budget presentation October 20,2022

*Motion to Approve Budget Meeting Dates by Director Raetz, Seconded by
Director Bonilla, unanimously carried .*

6. LEGAL MATTERS

None

7. SUBDISTRICT A MATTERS

None

8. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and/or (f), C.R.S.)

None


8. ADJOURNMENT

6:46pm - Motion to Close Regular Meeting by Director Olney, Seconded by Director Bonilla, unanimously carried


THE NEXT REGULAR DISTRICT MEETING IS SCHEDULED FOR OCTOBER 20, 2022

Respectfully submitted,

By 
Christopher Olney
Secretary


Rebecca Bonilla
President


Melissa Raetz
Vice President


Russell Lawrence
Treasurer


David Lisle
Assistant Secretary

